



College Campus Visitation Form

Seniors and Juniors may visit a college campus during a regular school day. Students are not excused for more than a total of four days for these college visits. This form and the College Visitation Confirmation form are required to excuse the student from Lebanon Christian School.

Seniors and Juniors must follow this procedure:

- 1) Complete this form and bring it to our front desk at least one week before your visit. Your name will appear in the attendance in FACTS as an excused absence stating that you are on a college visit.
- 2) Take a College Visitation Confirmation form and have it completed while at the college.
- 3) The next school day, before first period, submit the completed college Visitation Confirmation form to the attendance office.

_____ will be visiting the campus of
Name of Student

_____ on _____
Name of College Date and Time of Visit

(Signature of Parent /Guardian) (Date of Request)

It is the student's responsibility to make up the work they will miss. After such arrangements are completed, the teacher must sign or initial the indicated space below. The cooperation of the student, parent and teacher is appreciated.

Please list every subject and have teacher signature:

1.	5.
2.	6.
3.	7.
4.	8.

College Visitation Confirmation

Student's Name _____

College Visited _____

Date & Time of Visit _____

Confirmed By _____

Title _____ Phone _____

School Stamp/Seal

After completion, return this form to the Lebanon Christian Administrative Assistant's Desk the next school day, before first period.